



Republic of the Philippines  
Cagayan State University  
**BIDS & AWARDS COMMITTEE**  
Tuguegarao City, Cagayan  
Tel. No.: (078) 377 5520  
Email: [bacsecretariat@csu.edu.ph](mailto:bacsecretariat@csu.edu.ph)  
**REQUEST FOR QUOTATION**

<b>RFQ NUMBER:</b>	2025-05-06RU	<b>PURPOSE:</b>	T-SHIRT AND UMBRELLA FOR THE 47 <sup>TH</sup> FOUNDING ANNIV.
<b>PR NUMBER:</b>	2025-05-452	<b>DATE OF ACTIVITY, IF ANY:</b>	
<b>RFQ DATE:</b>	May 23, 2025	<b>CLOSING DATE OF OPPORTUNITY:</b>	MAY 26, 2025
<b>END-USER:</b>	THERESA DIMALANTA		

**GENERAL CONDITIONS:**

1. Write legibly. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s
2. Delivery period; **Umbrella on or before June 1, 2025 and Polo Shirt on or before June 8, 2025**
3. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
4. Warranty shall be for a period of \_\_\_\_ months/year from acceptance of the procuring entity if applicable.
5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Quotation is INCLUSIVE OF TAX AND DELIVERY COST.

The following documents are also required to be submitted along with your quotation on the specified deadline above:

1. Copy of valid and updated Business/Mayor's Permit;
2. Certificate of PhilGEPS Registration;
3. Professional License /Curriculum Vitae (for Consulting Services) and
4. Valid PCAB License (for Infrastructure).

Prior to award and condition for payment, you will be required to submit:

1. Notarized Omnibus Sworn Statement (GPPB-prescribed forms); and/or
2. Income/ Business Tax Return (for ABC's above Php 500k)

Please quote your best and lowest price you can offer for the item/s below and state the shortest time of delivery.

Kindly submit/email your quotation duly signed by your representative together with the above-stated requirements on or before the deadline of submission stated above.

Note: All fields must be filled, please write "N/A" or none if not applicable nor available.

**SHERWIN B. PASIGAN**  
Official Canvasser

**MR. RAMON HENRY PEREGRINO O KANAPI, RN,MAN**  
BAC-1 CHAIRPERSON

**TO:** Cagayan State University- Andrews Campus  
Caritan Sur, Tuguegarao City, Cagayan

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s follows:

No.	UNIT	QTY	Description	Recommended model	Unit Cost	Total Cost
1.	Pcs	1250	UMBRELLA (Trifold Umbrella single face print dtf and Sublimation) (625 - white color , 625 -violet color) *Please see attached sample			
2.	Pcs	1250	POLO SHIRT WITH CSU LOGO (Lacoste Honeycomb -Knitted Collar -200 gsm -Full Sublimation print -with 2 white/transparent button) * Please see attached sample			
			DELIVERY PERIOD; <b>Umbrella on or before June 1, 2025 and Polo Shirt on or before June 8, 2025</b>			
			<b>Place Of Delivery : Cagayan State University, Andrews Campus, Tuguegarao City Cagayan</b>			
ABC: 793,750.00						





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Canvassed as:   V   PER ITEM          PER LOT

I hereby bind myself and certify to comply with all the above Technical Specifications and Schedule of Requirements.

**Corporate Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Contact No./Email Address:** \_\_\_\_\_  
**TIN No:** \_\_\_\_\_  
**PhilGEPS Registration Number:** \_\_\_\_\_

\_\_\_\_\_  
Signature Over Printed Name of Authorized Representation



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